



PDEA's

**Shankarrao Bhelke College, Nasarapur,
Tal-Bhor, Dist-Pune, Pin-412213. (Maharashtra)**



**MINUTES OF MEETING AND
ACTION TAKEN REPORT**

2022-23



Pune District Education Association's

SHANKARRAO BHELKE COLLEGE

ARTS, COMMERCE & SCIENCE

Nasarapur, Tal. Bhor, Dist. Pune - 412 213.

Re-Accredited by NAAC (2014) 'B' Grade

Estd. : June 1990

Tel. : 02113 - 272213

E-mail : principalsbcnasarapur@gmail.com

Web : www.pdea-sbc.org

Affiliated to Savitribai Phule Pune University ID No. PU/PN/ASC/083/1990

Outward No. : SBC /

Date :

President
Ajit Pawar

Vice President
Rajendra Ghadge

Hon. Secretary
Adv. Sandeep Kadam
Senate Member
Savitribai Phule Pune University, Pune

Treasurer
Adv. Mohanrao Deshmukh

Dy. Secretary
L. M. Pawar

Principal
Dr. T. A. Shitole

Date - 12/ 05/ 2022

Minutes of the meeting

- 1) Minutes of the meeting held on 03/03/2022 were read and approved unanimously
- 2) Criteria chairmen presented their work, documents and data is approved by the meeting.
- 3) Planning and preparation of admission process for the academic year 2022-23 carried.
- 4) Academic calendar of the year 2022-23 was discussed.
- 5) Vote of Thanks: Since there were no further point for discussion, the meeting ended with a vote of thanks to the chair

Action taken Report

- 1) All criteria chairmen has collected documents as per the discussion taken in the meeting and submitted copies to IQAC
- 2) Admission committee plan for the students awareness programme for various Jr. College in the nearby area. Teachers and nonteaching staff took efforts to increase the student strength.
- 3) Department academic calendar and academic calendar of the college for the year 2022 were prepared.


CO-ORDINATOR
INTERNAL QUALITY ASSURANCE CELL
PDEA'S SHANKARRAO BHELKE COLLEGE
NASARAPUR, PUNE.


PRINCIPAL
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Nasarapur, Tal. Bhor, Dist. Pune.



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Dy. Secretary
L. M. Pawar

Principal
Dr. T. A. Shitole

Date: 22/07/2022

Minutes of the meeting

- 1) Minutes of the meeting held on 12/05/2022 were read and approved unanimously
- 2) AQAR documents of 2021-2022 were discussed in the meeting.
- 3) Planning of workshop, guest lectures discussed in the meeting.
- 4) Regarding preparation of IIQA was discussed
- 5) The meeting was concluded with the permission of Chairman and by the vote of thank

Action taken Report

- 1) Documents were submitted to IQAC by Criteria chairmen as per Qualitative metrics and Quantitative metrics
- 2) Workshop and guest lecture were organized
- 3) IIQA is prepared and approved by IQAC members.


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Outward No. : SBC /

Date :

President
Ajit Pawar

Date - 27/10/ 2022

Vice President
Rajendra Ghadge

Minutes of the Meeting

Hon. Secretary
Adv. Sandeep Kadam
Sehate Member
Savitribai Phule Pune University, Pune

- 1) Minutes of the meeting held on 22/07/2022 were read and approved unanimously
- 2) IQAC Coordinator was guided regarding workshops, seminar and guest lectures to the teaching staffs of the college. The decision was taken to apply for workshops and seminars to University and different agencies.
- 3) NEP programs were discussed in the meeting.
- 4) The renovation of entrance road discussed
- 5) The meeting was concluded with the permission of Chairman and by the vote of thank

Treasurer
Adv. Mohanrao Deshmukh

Action taken Report

- 1) The seminar on NEP was organized
- 2) The teachers were conducted lectures on NEP in the class.
- 3) Guest lectures were organized
- 4) Entrance road renovation completed

Dy. Secretary
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Dy. Secretary
L. M. Pawar

Principal
Dr. T. A. Shitole

Date - 13/01/ 20223

Minutes of the Meeting

- 1) Minutes of the meeting held on 27/10/2022 were read and approved unanimously
- 2) Academic and Administrative Audit of SSPU and its process was discussed thoroughly.
- 3) It was decided to purchase new computers and chairs, for computer lab and reading hall.
- 4) Preparation of NAAC peer team visit discussed
- 5) The meeting was concluded with the permission of Chairman and by the vote of thank

Taken Action taken Report.

- 1) As per discussed in the meeting Academic and Administrative Audit of SSPU complied.
- 2) New computers and chairs, for computer lab and reading hal purchased.
- 3) The preparation for NAAC pear team completed.


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Adv. Mohanrao Deshmukh

Dy. Secretary
L. M. Pawar

Principal
Dr. T. A. Shitole

Date 17/03/ 2023

Minutes of the Meeting

- 1) Minutes of the meeting held on 13/03/2023 were read and approved unanimously
- 2) NAAC preparation was discussed in the meeting
- 3) Planning of annual sports, prize distribution and cultural programmes were discussed in the meeting.
- 4) Campus beautification, maintenance of garden, and plantation of trees discussed
- 5) The meeting was concluded with the permission of Chairman and by the vote of thank

Taken Action taken Report.

- 1) Annual sports, prize distribution and cultural programmes organized successfully as per discussed in the meeting.
- 2) Annual sports, prize distribution and cultural programmes conducted successfully
- 3) Campus beautification, tree plantation, lawn and garden completed


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